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JOB TITLE : \_\_\_\_\_ START DATE: \_\_\_\_\_ (MM/DD/YYYY)

INTERNAL REF # \_\_\_\_\_ INDUSTRY/CATEGORY: \_\_\_\_\_

SHORT DESCRIPTION: \_\_\_\_\_

DUTIES: \_\_\_\_\_

JOB TYPE: [ ]Part-Time [ ]Full-Time [ ]Voluntary [ ]Internship [ ]Other

SHIFTS: [ ]Day [ ]Night [ ]Swing WORK DAYS: [ ]M [ ]T [ ]W [ ]Thu [ ]F [ ]S [ ]Su

MISCELLENOUS: [ ]Weekend [ ]Uniform [ ]Driving [ ]Traveling [ ]Computer Skills [ ]Heavy Lifting [ ]Car Required.

YEARS OF EXPERIENCE: [ ]N/A [ ]1-3 [ ]4-7 [ ]7-10 [ ]10+

MINIMUM EDUCATION: [ ]N/A [ ]General Ed. [ ]High School [ ]Certificate [ ]College [ ]Bachelor [ ]Master

OTHER: \_\_\_\_\_

COMPENSATIONS: [ ]Hourly \$/hr \_\_\_\_\_ [ ]Commission %: \_\_\_\_\_ [ ]Salary Annual: \$ \_\_\_\_\_

BENEFITS: [ ]None [ ]Paid Vacation [ ]Medical [ ]Dental [ ]401k [ ]Retirement [ ]Disability [ ]Overtime [ ]Other

\*\*\*\* The following information is REQUIRED and only used to create your free account on Hiringloop.com, for more information please refer to our privacy policy: \*\*\*\*

APPLICANT METHOD OF CONTACT: [ ]In-Person [ ]Call-In [ ]E-Mail [ ]Fax

BUSINESS NAME: \_\_\_\_\_ TEL: (\_\_\_\_)\_\_\_\_-\_\_\_\_ FAX: (\_\_\_\_)\_\_\_\_-\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

AUTHORIZED & APPROVED BY: TITLE: \_\_\_\_\_ FIRST: \_\_\_\_\_ LAST: \_\_\_\_\_

(E-mail) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ (MM/DD/YYYY)

\*\*\*\* For your new account at Hiringloop.com: Initial Username is your e-mail / Initial Password is the last four digits of your telephone number please change it after you login. \*\*\*\*